



Date \_\_\_\_\_ When are You Wanting to Move In? \_\_\_\_\_ Your Phone # \_\_\_\_\_

Type of Apartment Home Desired  1 Bedroom  2 Bedroom  3 Bedroom  Other \_\_\_\_\_

**APPLICATION FOR LEASE**

**APARTMENT OCCUPANT(S)** (List all persons to live in unit)

Applicant \_\_\_\_\_ Social Security # \_\_\_\_\_

Date of Birth \_\_\_\_\_ Driver's License # \_\_\_\_\_ State \_\_\_\_\_

Co Applicant \_\_\_\_\_ Social Security # \_\_\_\_\_

Date of Birth \_\_\_\_\_ Driver's License # \_\_\_\_\_ State \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_

Other Occupant(s) \_\_\_\_\_ Social Security # \_\_\_\_\_

Date of Birth \_\_\_\_\_ Driver's License # \_\_\_\_\_ State \_\_\_\_\_

**RESIDENCE HISTORY (Past three years)**

Current Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Monthly Rent \$ \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Owner/Agent \_\_\_\_\_ Address/Phone \_\_\_\_\_

Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Monthly Rent \$ \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Owner/Agent \_\_\_\_\_ Address/Phone \_\_\_\_\_

Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Monthly Rent \$ \_\_\_\_\_

Owner/Agent \_\_\_\_\_ Address/Phone \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

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**EMPLOYMENT INFORMATION**

Present Employer \_\_\_\_\_ Telephone \_\_\_\_\_

Date of Hire \_\_\_\_\_ Position \_\_\_\_\_

SALARY Per Week \$ \_\_\_\_\_ Per Month \$ \_\_\_\_\_ Per Year \$ \_\_\_\_\_

Previous Employer \_\_\_\_\_ Telephone \_\_\_\_\_

Date of Hire \_\_\_\_\_ Position \_\_\_\_\_

SALARY Per Week \$ \_\_\_\_\_ Per Month \$ \_\_\_\_\_ Per Year \$ \_\_\_\_\_

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**OTHER INCOME**

Source \_\_\_\_\_ Monthly Amount \$ \_\_\_\_\_

**BANK REFERENCES** (You do not have to disclose income from alimony, child support, trust funds or spouses annual income unless you want us to consider it for your leasing acceptance.)

Name \_\_\_\_\_ Address \_\_\_\_\_

Type of Account \_\_\_\_\_ Account Number \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

Type of Account \_\_\_\_\_ Account Number \_\_\_\_\_

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**CREDIT REFERENCES**

Name \_\_\_\_\_ Address \_\_\_\_\_

Type of Account \_\_\_\_\_ Account Number \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_

Type of Account \_\_\_\_\_ Account Number \_\_\_\_\_

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AUTO(S), BOAT, CAMPER, MOTORCYCLE, etc. TOTAL Number of Vehicles in Your Possession \_\_\_\_\_

Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ State Plate # \_\_\_\_\_

Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ State Plate # \_\_\_\_\_

Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ State Plate # \_\_\_\_\_

Do you have a PET?  Yes  No If YES, what kind? \_\_\_\_\_ Weight \_\_\_\_\_ lbs  
Only Pets Assisting the Handicapped are permitted.

Have you or your co-applicant ever been sued for non-payment of rent?  Yes  No

Have you or your co-applicant ever been evicted or asked to move out?  Yes  No

Have you or your co-applicant ever declared bankruptcy?  Yes  No

If YES to any of the above questions, please explain \_\_\_\_\_

What is your Automobile Insurance Premium? YEARLY \$ \_\_\_\_\_ MONTHLY \$ \_\_\_\_\_

How did you learn of Our Community? \_\_\_\_\_

In case of personal EMERGENCY, whom should we notify? NAME \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Address \_\_\_\_\_ Relationship \_\_\_\_\_

Acceptance of this application and any monies deposited is not binding upon the Owner/Agent until approved for leasing by the Owner/Agent. It is further understood and agreed that if application is approved, any monies deposited with this application will be held as an initial security deposit amount payment. If applicant withdraws this application, the processing fee will be retained as liquidated damages. It is further agreed and understood that if an apartment is held for an applicant for more than three (3) days after the receipt of the security deposit monies and the applicant withdraws the application, the Landlord shall retain all monies deposited as liquidated damages. If this application is not approved, **less the application fee**, all monies deposited will be refunded. Applicant(s) further irrevocably authorize(s) Buccaneer Property Managers, Inc., to transfer to the Owner-Landlord at any time, without liability to anyone, any and all deposits herein mentioned or otherwise required in connection with the occupancy of the applicant(s).

Applicant(s) hereby acknowledge(s) that the Owner-Landlord, Buccaneer Property Managers, Inc., any affiliate, agent or employee thereof, may procure any investigative consumer report concerning the applicant(s), including information as to the character, general reputation, personal characteristics, and mode of living of the applicant(s) and that the applicant(s) that have the right within a reasonable period of time hereafter to request a complete and accurate disclosure of the nature and scope of the investigation requested. Applicant(s) hereby authorize(s) the Owner-Landlord and their respective affiliates, agents and employees to disclose to others any information about the applicant(s) possessed by them to extend such disclosure is not otherwise prohibited by law.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

FOR OFFICE USE ONLY

DO NOT WRITE BELOW THIS LINE

VEHICLE Type & Condition \_\_\_\_\_

Application Form received by \_\_\_\_\_ Date \_\_\_\_\_ Payment \$ \_\_\_\_\_

Required Verifications (✓ ALL) CREDIT REPORT \_\_\_\_\_ INCOME \_\_\_\_\_ EMPLOYMENT \_\_\_\_\_ PREVIOUS HOUSING \_\_\_\_\_

Application Status APPROVED \_\_\_\_\_ REJECTED \_\_\_\_\_ If Rejected, why \_\_\_\_\_

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Applicant Notified by (✓ ONE) LETTER \_\_\_\_ (Attach Copy) PHONE \_\_\_\_ FAX \_\_\_\_ IN PERSON \_\_\_\_

Security Deposit Paid  Yes  No Pet Deposit Paid  Yes  No Utilities (✓) GAS \_\_\_\_ ELECTRIC \_\_\_\_

Move In Date \_\_\_\_\_ Person Verifying \_\_\_\_\_

# Rental Qualifications

\* Valid Photo I.D. Required To View Display \*

**SECURITY DEPOSIT REQUIRED (in house point system used) With approved credit deposits start at 1 month rent Security Deposits are non-refundable after 72 hours (3 days)**

**\$45.00 (Single applicant)**

**\$60.00 (Married couple/married over 1 year)**

**Application Fee: Non-Refundable**

**Renter's Insurance \$\_\_\_\_\_ (MANDATORY)**

- 1. All Applicants must be at least 18 years with previous rental history or 21 without previous rental history. All occupants 18 years or older must be listed as leaseholders and will have application run. (Unless attending school full time and living with parent(s) or legal guardian). Any and all derogatory information listed on the report may be grounds for application denial. All credit reports pulled are subject to the provisions and laws of the federal credit reporting act as well as legal provisions adopted by local jurisdictions. Co-signers may be accepted for some negative credit issues and will be subject to management decision and discretion.**
- 2. Current employment supervisor will be contacted. We will verify length of employment, salary, and position. You must be on your current job for at least one year to be accepted. Less than one year with current employer may be accepted upon manager review. You are required to submit 30 days of pay check stubs (no personal checks) as part of the Employment Verification process. If paid on weekly basis, please submit at least four most current pay stubs. If paid on bi-weekly basis, please submit at least the two most current pay stubs. "BASE GROSS PAY" will be used for approval, no bonuses, overtime or other compensation will be used. Employment with a temporary staffing service will not be considered. This is not permanent/ guaranteed employment. Management will not verify employment through a "900" number or through a pay site on the internet. If this is required to verify employment, you will be required to get the necessary information yourself and submit it to this office.**
- 3. Current and previous landlords will be contacted. Verification for past rental history includes, but is not limited to; past payments, condition of residence, complaints, evictions, and foreclosures. Friends and family will be considered as landlords for reference purpose only, provided that a notarized letter including person's name, address, and current phone number stating length of residency and rental amount is submitted. Current landlords of private homes, if renting, must**

have the above stated notarized letter in the name of the owner of said private home submitted. Notarized letter will be verified with city/county recorder of deeds.

4. Management reserves the right to run a criminal background check and deny any application based on the results of any such information. Anyone 18 years or older intending to occupy the premises will be subject to a criminal background check. Registered sexual offenders will be denied.
5. All leaseholders must provide proper and valid photo identification upon submitting applications. Acceptable identification is a state issued I.D. or drivers license.
6. All lease holders must have at minimum a gross monthly income of at least 2.5 times the monthly rental amount (verified through employment verification). Married couples will be combined.
7. All application monies, deposit, occupancy permit, renters insurance, and first month rent monies must be paid in form of a money order or cashier's check. No personal checks or cash will be accepted. No cash at any time.
8. You must provide the property one year paid renters insurance documents. If you do not have renters insurance, you may purchase it through our provider at a discounted price. Renters insurance is mandatory throughout your entire residency.
9. **\*\*\*KING & QUEEN SIZED BEDS REQUIRE A SPLIT BOXSPRING\*\*\* THEY WILL NOT FIT UP THE SPIRAL STAIR CASE.**

Any applicant(s) that falsifies or gives misleading information on their application will be automatically denied.

**BUCCANEER PROPERTY MANAGERS, INC. IS AN EQUAL HOUSING OPPORTUNITY PROVIDER. WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, DISABILITY, FAMILIAL STATUS, OR NATIONAL ORIGIN.**

APPLICATION CRITERIA IS SUBJECT TO CHANGE WITHOUT NOTICE.

Projected date of move in: \_\_\_\_\_

Security deposit quoted: \_\_\_\_\_

Application fee: \_\_\_\_\_

Occupancy Permit Fee Quoted: \_\_\_\_\_

**Renters Insurance Quoted:** \_\_\_\_\_

**First month rent quoted:** \_\_\_\_\_

**Offered Leases Initial Lease must be one year (12 months)**

**Renewal Lease @ 6 month market rate rent plus \$25.00 fee**

**Renewal Lease @ MTM market rate rent plus \$50.00 fee**